

# CALAVERAS COUNTY BOARD OF SUPERVISORS

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DISTRICT 3  
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DISTRICT 4  
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DISTRICT 5



TIMOTHY LUTZ  
COUNTY ADMINISTRATIVE OFFICER  
MEGAN STEDTFELD  
COUNTY COUNSEL  
REBECCA TURNER  
CLERK OF THE BOARD  
DIANE SEVERUD  
DEPUTY CLERK  
891 MOUNTAIN RANCH ROAD  
SAN ANDREAS, CA 95249 TEL: 209/754-6370

August 15, 2017  
SPECIAL MEETING

## CALAVERAS COUNTY BOARD OF SUPERVISORS IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY CALAVERAS COUNTY AIR POLLUTION CONTROL DISTRICT COMMUNITY SERVICE AREA #1, #2, #4, #8 AND #12 BOARDS

**THIS MEETING WILL BE HELD IN THE IRONSTONE VINEYARDS  
The Heritage Room, 1894 Six Mile Road, Murphys, CA 95247**

In Compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Supervisors at 209/754-6370 at least 48 hours prior to the start of the meeting. Notification in advance will allow reasonable arrangements to be made to ensure accessibility to this meeting. Government Code §54954.2(a).

The agenda packet and supporting documentation are available for public review in the Clerk-Recorder's Office, during regular business hours.

If you wish to address the Board on an agenda item, please come to the rostrum when public comment on that item is opened and give your name, if you choose, and your comments. Time limits and order of items shall be the discretion of the Chair, including a break for lunch which generally will be from 12:00 p.m. to 1:00 or 1:30 p.m., unless otherwise noted under Announcements.

**8:30 AM:**      **Call to Order**  
Pledge of Allegiance  
Announcements

### **PUBLIC COMMENT - 30 MINUTES**

Any item of interest to the public that is within the subject matter jurisdiction of the Board and is not posted on the Consent or Regular agendas may be addressed during the Public Comment period. California law prohibits the Board from taking action on any matter which is not posted on the agenda unless it is determined to be an emergency by the Board of Supervisors. If Public Comment is completed before the 30 minute allotted time period, the Board may immediately move to the next order of business. If Public Comment is not completed during the allotted time period, it will be continued as the last item of business in order to provide an opportunity for the remainder of comments to be heard.

### **REGULAR AGENDA**

1.      **ADMINISTRATIVE OFFICE** Group discussion regarding strategic planning for the County.



**CALAVERAS COUNTY BOARD OF SUPERVISORS AGENDA SUBMITTAL**

<b>Short Name/Subject</b> Strategic Planning Workshop	<b>Board Meeting Date</b> August 15, 2017	<b>Agenda Number</b> 1
<b>Dept:</b> Administrative Office <b>Contact:</b> Tim Lutz <b>Phone:</b> 209/754-6025	<b>Supervisorial District Number</b> Countywide	Regular Agenda
<b>Published Notice Required?</b> No <b>Public Hearing Required?</b> No		<b>Estimated Time:</b>
<b>Type of Document?</b> Informational Item <b>PowerPoint Presentation Included?</b> No <b>Budget Transfer Included (Must be signed by Auditor)?</b> No <b>Complete Agreement Required?</b> No <b>Position Allocation Change?</b> No		

**RECOMMENDATION:**

Group discussion regarding strategic planning for the County.

The Board Members will meet throughout the two days and discuss various matters relating to working together as a Board, the expectations of County staff and with one-another and a discussion about the key strategic priorities and challenges facing the County. Included is a broad outline of the agenda over the two days. A more detailed agenda will be provided on day one of the workshop.

**Tuesday, August 15, 2017 (Times are approximate)**

- 8:30 AM Gathering – Refreshments
- 9:00 AM Call to Order, Public Comment
- 9:10 AM Effective Governing Boards – Crafting Effective Relationships  
Working Together as a Governing Body
- Noon – Lunch
- 12:45 PM Roles, Relationships, and Expectations: Board, Board Members, CAO  
Enriching Board Governance and Board Meetings  
Future Scan: Calaveras County in June, 2027
- 3:50 PM Summary Discussion: Reflection on the Day
- 4:00 PM Adjourn

**Wednesday, August 16, 2017 (Times are approximate)**

- 8:30 AM Gathering and Refreshments

Strategic Planning Workshop  
August 15, 2017

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9:00 AM Call to Order, Public Comment  
 9:10 AM Opening: Quotable Moment  
 9:30 AM Reflection on Past and Futures  
 Strategic Conversation with Department Directors  
 Noon Lunch and Informal Conversations with Department Directors  
 12:45 PM Continued conversation with Department Directors  
 1:30 PM Strategic Themes and Initiatives  
 2:45 PM Board Discussion: 12-18 Month Priorities  
 3:50 PM Recap: Reflections on Workshop  
 4:00 PM Adjourn

Please note: Public comment will be heard at the beginning of the meeting on both days and will only be limited to 10 minutes. Any comments from the public that are not heard at this meeting will be carried over to the next scheduled Board of Supervisors meeting.

**OTHER AGENCY INVOLVEMENT:**

CSAC

**APPROVED BY:**



Tim Lutz, County Administrative Officer

8/9/2017



Diane Beverud, Deputy Clerk of the Board of Supervisors

8/9/2017



Tim Lutz, County Administrative Officer

8/10/2017



Megan Stedfeld, County Counsel

8/10/2017