



**CALAVERAS COUNTY BOARD OF SUPERVISORS AGENDA SUBMITTAL**

<b>Short Name/Subject</b> FY17-18 Blanket POs for Sheriff's Jail Food and Supplies	<b>Board Meeting Date</b> September 12, 2017	<b>Agenda Number</b> 7
<b>Dept:</b> Sheriff <b>Contact:</b> Ed Ballard <b>Phone:</b> 209/754-6500	<b>Supervisory District Number</b> Countywide	Consent Agenda
<b>Published Notice Required?</b> No <b>Public Hearing Required?</b> No		<b>Estimated Time:</b> 0 Minutes
<b>Type of Document?</b> Action Item <b>PowerPoint Presentation Included?</b> No <b>Budget Transfer Included (Must be signed by Auditor)?</b> No <b>Complete Agreement Required?</b> No <b>Position Allocation Change?</b> No		

**RECOMMENDATION:**

Approve blanket purchase orders with Sysco of Central California, Ted Food Service, Ecolab and Bob Baker in the joint and several not to exceed amount of \$167,500.00 for the fiscal year 2017-2018 for inmate food and supplies at the Calaveras County Sheriff's Jail.

**DISCUSSION/SUMMARY:**

Per Penal Code 4015(a), "the Sheriff shall receive all persons committed to jail by competent authority. The Board of Supervisors shall provide the Sheriff with necessary food, clothing, and bedding, for those prisoners, which shall be of a quality and quantity at least equal to the minimum standards and requirements prescribed by the Board of corrections for the feeding, clothing, and care of prisoners in all county, city and other local jails and detention facilities. Except as provided in Section 4016, the expenses thereof shall be paid out of the county treasury."

One of the biggest hurdles the Sheriff's Jail faces is minimum orders with vendors. Many vendors require minimum pallet orders that are much larger than meet the needs of our smaller jail facility. At this time, the Sheriff's Jail Office has identified Sysco of California, Ted's Food Service, Ecolab and Bob Barker that can meet our minimum order quantities for food, clothing and household supplies.

This Board action requests the Board of Supervisors approve blanket purchase orders with the following vendors for the efficient and cost effective procurement of food and supplies for the Jail inmates:

- Sysco of Central California
- Ted's Food Service
- Ecolab
- Bob Barker

The Calaveras County Sheriff's Office shall actively continue pursuing additional vendors to

create a competitive environment.

**FINANCING:**

The Sheriff's Office budgeted \$167,500 in the FY17-18 Jail (10100380) budget for the purchase of food, clothing and bedding supplies for County inmates.

The Sheriff's Jail is requesting blanket purchase orders with each of the following vendors in the not to exceed amount of one hundred sixty-seven thousand five hundred and no cents (\$167,500.00):

- Sysco of Central California
- Ted's Food Service California
- Ecolab
- Bob Baker

In aggregate these blanket purchase orders also shall not exceed one hundred sixty-seven thousand five hundred and no cents (\$167,500.00).

Pricing of goods from these vendors shall be at standard vendor pricing with discounts as applicable.

**ALTERNATIVES:**

The Board could choose not to approve the blanket purchase orders. This alternative is not recommended, however, because the Sheriff's Jail is required to provide food service, personal supplies and bedding in a cost effective and timely manner. The blanket purchase orders provide the purchasing mechanism to do so efficiently.

**OTHER AGENCY INVOLVEMENT:**

None

**APPROVED BY:**

  
Ed Ballard, Captain

7/26/2017

  
Diane Beverud, Deputy Clerk of the Board of Supervisors

7/27/2017

  
David Sirias, Assistant County Counsel

7/27/2017

  
Tim Lutz, County Administrative Officer

8/22/2017