



**CALAVERAS COUNTY BOARD OF SUPERVISORS AGENDA SUBMITTAL**

<b>Short Name/Subject</b> Public Works Consulting Contract	<b>Board Meeting Date</b> September 12, 2017	<b>Agenda Number</b> <b>15</b>
<b>Dept:</b> Administrative Office <b>Contact:</b> Tim Lutz <b>Phone:</b> 209/754-6025	<b>Supervisory District Number</b>	Consent Agenda
<b>Published Notice Required?</b> No <b>Public Hearing Required?</b> No		<b>Estimated Time:</b> 10 Minutes
<b>Type of Document?</b> Action Item <b>PowerPoint Presentation Included?</b> No <b>Budget Transfer Included (Must be signed by Auditor)?</b> No <b>Complete Agreement Required?</b> No <b>Position Allocation Change?</b> No		

**RECOMMENDATION:**

Approve a contract with Lopez Engineering and Consulting, Inc, for providing consultation services to the Administrative Office and Public Works Department, not to exceed \$75,000. (2)  
 Authorize the County Administrative Officer to sign the agreement.

**DISCUSSION/SUMMARY:**

The Public Works Department is in process of reviewing a number of functions under the umbrella of the Department, including the Integrated Waste system, Transit system and disaster response work. In order to aid in this analysis and provide a robust analysis of the Department's operations, the County Administrative Office is looking to bring in a consultant. The Administrative Office is recommending a contract with Lopez Engineering and Consulting, Inc.; the owner and CEO, Manuel Lopez, brings extensive experience local government operations, with a significant portion in Public Works. Mr. Lopez brings with him nearly 12 years as a County Administrative Officer (CAO), 11 ½ of those years with San Joaquin County and most recently as the Interim CAO for Calaveras County, paving the way for a transition to a permanent CAO. Before being appointed to the CAO position in San Joaquin County, Mr. Lopez was the Public Works Director for San Joaquin County. Combined, he brings 32 years of county government experience with him.

**FINANCING:**

This contract will primary be funded through the Public Works Administration budget, and be covered by charges distributed to programs within Public Works. The maximum amount of the contract is \$75,000, though final expenses may be below that amount based on the time worked on the project. Costs are reflected in the Final Fiscal Year 2017-18 budget.

**ALTERNATIVES:**

The Board could choose not to approve the contract.

**OTHER AGENCY INVOLVEMENT:**

Public Works Department

**APPROVED BY:**

Public Works Consulting Contract  
September 12, 2017

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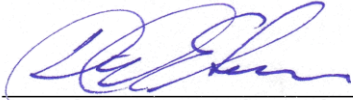
Tim Lutz, County Administrative Officer

9/1/2017



Rebecca Turner, Clerk-Recorder

9/1/2017



David Sirias, Assistant County Counsel

9/1/2017



Tim Lutz, County Administrative Officer

9/6/2017