



CALAVERAS COUNTY BOARD OF SUPERVISORS AGENDA SUBMITTAL

Short Name/Subject 2020 Victim Services Lease Renewal	Board Meeting Date September 22, 2020	Agenda Number 13
Dept: District Attorney Div: Victim Witness Contact: Barbara Yook Preparer: Michael Hatfield Phone: (209) 754-6330	Supervisorial District Number	Consent Agenda
Published Notice Required? No Public Hearing Required? No		Estimated Time: 0 Minutes
Type of Document? Non Resolution Agreement PowerPoint Presentation Included? No Budget Transfer Included (Must be signed by Auditor)? No Complete Agreement Required? No Position Allocation Change? No		

RECOMMENDATION:

Approve and authorize the Board Chair to sign a lease agreement with Jake and Donna Koplen for office space for Victim Services for the term of September 1, 2020 to August 31, 2023, in an amount not to exceed \$95,485.

DISCUSSION/SUMMARY:

On July 25, 2017, the Board of Supervisors approved leasing professional office space to house Victim Services for three years. This agenda item will extend that lease an additional three years and provides a cost of living increase at a fixed rate of 2% per year.

The District Attorney’s Victim Services staff are currently housed in 1,500 square feet of professional office space at 700 Mountain Ranch Road in San Andreas. This location is not on the Government Center campus, but is still within walking distance to the DA’s Office, the Court, and the Calaveras Crisis Center. The building has a secure lobby and reception area, four private offices, a small kitchen, storage space, and sufficient room for volunteers. The District Attorney is requesting the Board of Supervisors approve this 3 year lease renewal.

FINANCING:

This lease is funded through the Cal OES Victim/Witness Assistance Program and XC County Victim Services Program grants. There is no impact to the general fund in renewing this lease.

ALTERNATIVES:

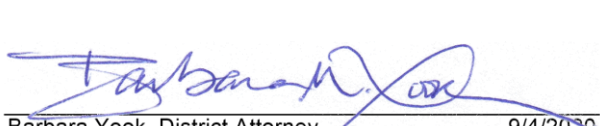
The Board could choose not to approve renewing this lease. However, this is not recommended as doing so would result in Victim Services having to immediately find a new building with sufficient office space suitable for providing services to crime victims.

OTHER AGENCY INVOLVEMENT:

Administration

APPROVED BY:


2020 Victim Services Lease Renewal
September 22, 2020


Barbara Yook, District Attorney

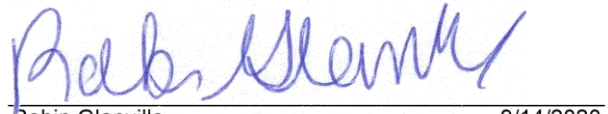
9/4/2020


Albert Pitt, County Administrative Officer

9/9/2020


Sarah Edwards

9/14/2020


Robin Glanville

9/14/2020