



CALAVERAS COUNTY BOARD OF SUPERVISORS AGENDA SUBMITTAL

Short Name/Subject Clerk's Review of Murphys Cemetery District	Board Meeting Date May 22, 2018	Agenda Number 28
Dept: Board of Supervisors Contact: Rebecca Turner Phone: (209) 754-6370	Supervisory District Number	Regular Agenda
Published Notice Required? No Public Hearing Required? No		Estimated Time: 10 Minutes
Type of Document? Action Item PowerPoint Presentation Included? No Budget Transfer Included (Must be signed by Auditor)? No Complete Agreement Required? No Position Allocation Change? No		

RECOMMENDATION:

Correct a clerical error related to the term expirations for three members on the Murphys Cemetery District Board of Trustees based on the Clerk's recommendation determined during the review of the District.

DISCUSSION/SUMMARY:

As part of the Clerk's review of all citizen boards/committees/commissions, it was determined that three of the term expirations had been incorrectly stated when appointments were made. It appears that the incorrect dates were included in the records that were uploaded to the vendor when implementing the Boards+ module in 2015. The terms should be for four years each, expiring at two year intervals.

The current membership and term expirations are as follows:

	<u>Current Term</u>	<u>Recommended Change</u>
Member 1	expires 12/31/19	(change to 12/31/20)
Member 2	expires 12/31/19	(change to 12/31/20)
Member 3	expires 12/31/19	(Change to 12/31/20)
Member 4	expires 12/31/18	(remain the same)
Member 5	expires 12/31/18	(remain the same)

The three terms recommended to be corrected are Member 1, Member 2 and Member 3 which are currently set to expire on December 31, 2019, when they should actually expire on December 31, 2020. By making this correction to a clerical error, the district's board will have its membership staggered appropriately.

Staff has worked with the District and has their support regarding this change.

FINANCING:

There is no impact to the General Fund associated with this action.

ALTERNATIVES:

The Board could choose not to make this correction; however, this is not recommended as the

current term expirations are all within one year.

OTHER AGENCY INVOLVEMENT:

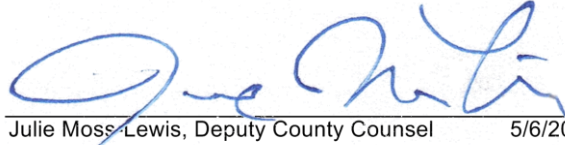
Murphys Cemetery District

APPROVED BY:



Rebecca Turner, Clerk-Recorder

5/4/2018



Julie Moss-Lewis, Deputy County Counsel

5/6/2018



Bonnie L. Rich, Administrative Analyst

5/7/2018



Diane Beverud, Deputy Clerk of the Board of Supervisors

5/9/2018