



CALAVERAS COUNTY BOARD OF SUPERVISORS AGENDA SUBMITTAL

Short Name/Subject Reorganization of the Hardwood Advisory Committee	Board Meeting Date April 9, 2019	Agenda Number 39
Dept: Clerk/Recorder Div: Clerk of the Board of Supervisors Contact: Rebecca Turner Phone: (209) 754-6370	Supervisory District Number	Regular Agenda
Published Notice Required? No Public Hearing Required? No		Estimated Time: 15 Minutes
Type of Document? Resolution PowerPoint Presentation Included? No Budget Transfer Included (Must be signed by Auditor)? No Complete Agreement Required? No Position Allocation Change? No		

RECOMMENDATION:

Adopt a Resolution reorganizing the membership of the Calaveras County Hardwood Advisory Committee by amending Exhibit B of Resolution 96-284.

DISCUSSION/SUMMARY:

In 2018, the Board of Supervisors directed the Clerk of the Board to do a review of the citizen boards/committees/commissions in an effort to identify groups that were struggling to have meetings, adopt uniform bylaws approved by the Board of Supervisors and assist in the successful completion of their assigned tasks. The Clerk worked with the Hardwood Advisory Committee (HAC) and the Ag Commissioner to suggest a reorganization of the membership, in an effort to help the group obtain a quorum for meetings and establish by-laws.

The HAC was created in 1996 and tasked with providing information to property owners related to oak woodland management. The membership was increased in 2010 to the following:

1. A member of the Ag Advisory Committee
2. A member of the local Fish & Game Commission
3. A land developer
4. A woodcutter
5. A registered professional forester
6. A member of the Calaveras County Farm Bureau
7. A member of the Calaveras/Tuolumne Cattlemen’s Association
8. A graduate of the Calaveras County Master Gardener’s Program
9. A member at large
10. A member of the Calaveras County Board of Supervisors
11. A member of the Calaveras County Board of Supervisors

Ex-officio members are:

1. The Director of Cooperative Extension – Calaveras County
2. The Calaveras County Ag Commissioner
3. The Calaveras County Planning Director
4. The Calaveras County Assessor

The HAC makes the following recommendations:

1. Reduce voting members by one member of the Board of Supervisors, and eliminate the woodcutter position.
2. Be the first to review applications for new members and recommend their choice to the Board of Supervisors.
3. Remove the Committee membership qualification requiring ownership of land in Calaveras County upon which oak trees are growing and replace it with owning land in Calaveras County or being a part of an entity that owns land or conducts business in Calaveras County.
4. Remove the ex-officio members except the Ag Commissioner and the Farm Advisor. As stated in Resolution 96-284 The Committee may request participation in an Ex-Officio capacity of such other public agency representatives as it deems appropriate.
5. Allow the Ag Commissioner and the Farm Advisor to chair the committee and perform the duties of vice chair and secretary to facilitate conducting business.

After further discussion, the Clerk of the Board and the Ag Commissioner recommend the following in addition to or replacing the recommendation made by the HAC.

1. Reduce the voting members by one member of the Board of Supervisors, the woodcutter and the member of the local Fish and Game Commission.
2. The Clerk of the Board shall forward any applications for membership received to the Ag Commissioner for vetting and recommendation. This would assist in the appointment of members with applicable background and knowledge to contribute to the discussions. The Ag Commissioner should be the one to vet applications considering the group only meets once annually.
3. Remove the membership qualification regarding owning land in Calaveras County upon which oak trees are growing and replace it with a Calaveras County registered voter or being a part of an entity that owns land or conducts business in Calaveras County.
4. Remove the ex-officio members; Calaveras County Planning Director and Calaveras County Assessor. These County employees or any others whose contributions would enhance the discussion are always welcome to participate in these public meetings.
5. Allow the Ag Commissioner and the Farm Advisor to chair the committee and perform the duties of the secretary to facilitate conducting business. This group usually meets annually and currently is required to elect a chair, vice-chair and secretary at their first meeting of each year. The Ag Commissioner is currently performing these tasks anyway.

If the Board approves the recommendation of the Clerk and Ag Commissioner, the membership would be as follows and terms would continue to be four years in length:

1. A member of the Ag Advisory Committee
2. A land developer
3. A registered professional forester
4. A member of the Calaveras County Farm Bureau
5. A member of the Calaveras/Tuolumne Cattlemen's Association
6. A graduate of the Calaveras County Master Gardener's Program
7. A member at large
8. A member of the Calaveras County Board of Supervisors

Ex-officio members with no term length would be:

1. The Director of Cooperative Extension – Calaveras County
2. The Calaveras County Ag Commissioner

Lastly, once the membership is established, by-laws for the group will come to the Board at a later date for consideration.

FINANCING:

There is no financial impact to the General Fund associated with the reorganization of membership.

ALTERNATIVES:

The Board could choose to not make the recommended changes; however, this could result in the group not being able to meet the quorum requirement to have meetings, as has been an issue over the years.

OTHER AGENCY INVOLVEMENT:

Hardwood Advisory Committee and the Ag Commissioner

APPROVED BY:



Rebecca Turner, Clerk-Recorder

3/26/2019



Diane Severud, Deputy Clerk of the Board of Supervisors

3/27/2019



Greg Wayland, Deputy County Counsel

4/1/2019



Christa Vo Latta, Deputy CAS

4/2/2019

BOARD OF SUPERVISORS, COUNTY OF CALAVERAS
STATE OF CALIFORNIA
April 9, 2019

Resolution
No. (ID # 4425)

**RESOLUTION AMENDING EXHIBIT B OF RESOLUTION
96-284 TO REORGANIZE THE MEMBERSHIP OF THE
CALAVERAS COUNTY HARDWOOD ADVISORY
COMMITTEE AND SUPERSEDE RESOLUTION 01-264**

WHEREAS, Resolution 96-284 was adopted by the Calaveras County Board of Supervisors on August 26, 1996 and subsequently amended by Resolution 01-364 on September 10, 2001; and

WHEREAS, said resolution adopted Oak Woodland Voluntary Management Guidelines and established a Hardwood Advisory Committee for Calaveras County; and

WHEREAS, Exhibit B of Resolution 96-284 established and specified the membership of the hardwood Advisory Committee; and

WHEREAS, Resolution 01-264 expanded the membership of the Hardwood Advisory Committee which sometimes proved difficult to maintain a quorum for meetings; and

NOW THEREFORE BE IT RESOLVED, that Resolution 01-264 is hereby superseded and Exhibit B of Resolution 96-284 is hereby amended to reorganize the membership and membership qualifications.

**EXHIBIT B – RESOLUTION 96-284
(AMENDED APRIL 9, 2019)**

CALAVERAS COUNTY HARDWOOD ADVISORY COMMITTEE

The Calaveras County Hardwood Advisory Committee shall consist of eight (8) members appointed by the Board of Supervisors and two (2) ex-officio members as specified below. All terms shall expire on December 31st of the designated year.

1. A member of the Ag Advisory Committee
2. A land developer
3. A registered professional forester
4. A member of the Calaveras County Farm Bureau
5. A member of the Calaveras/Tuolumne Cattlemen's Association
6. A graduate of the Calaveras County Master Gardener's Program
7. A member at large
8. A member of the Calaveras County Board of Supervisors

Ex-officio members, with no term length:

1. The Director of Cooperative Extension – Calaveras County
2. The Calaveras County Ag Commissioner

Chair

ATTEST

Rebecca Turner, Ex-Officio Clerk
of the Board of Supervisors, County of Calaveras

Deputy Clerk