



CALAVERAS COUNTY BOARD OF SUPERVISORS AGENDA SUBMITTAL

Short Name/Subject Authorize Chair to execute Notice of Completion	Board Meeting Date May 28, 2019	Agenda Number 20
Dept: Administrative Office Contact: Bonnie Rich Phone: 209/754-6025	Supervisory District Number Countywide	Consent Agenda
Published Notice Required? No Public Hearing Required? No		Estimated Time:
Type of Document? Action Item PowerPoint Presentation Included? No Budget Transfer Included (Must be signed by Auditor)? No Complete Agreement Required? No Position Allocation Change? No		

RECOMMENDATION:

1. Accept contract work for the emergency roofing repairs associated with Buildings A, D, & E as complete; 2. Authorize the Chair to execute the Notice of Completion; 3. Authorize the release of retention (5% for Phase I and 5% for Phase II) for said public contract work; and 4. Authorize the Clerk of the Board to release the Performance Bond to the Surety upon notification from the County Administrative Office, after the one-year guarantee period.

DISCUSSION/SUMMARY:

This project consisted of emergency repairs to the Government Center Campus roofs of Buildings A, D, & E, specifically repairs to repair leakages due multiple degenerated skylights structures and then application of a seal coating material on the remaining perimeter pitched areas and base flashing areas of the roofs.

All contract work was completed on April 30, 2019. There were two (2) changes orders issued necessary for completion of the contract work, as approved by the Board of Supervisors. The total amount of the contract for Phase I and II, including any change orders is \$216,619.12. Upon execution and recording of the Notice of Completion, staff will release retention at 5% of Phase I and 5% of Phase II of the total cost of the contract.

Consistent with the provisions of Civil Code, Division 4, Part 6, Title 3, the attached Notice of Completion has been prepared for execution by the Board Chair and recordation by the County Clerk-Recorder. One (1) year following the acceptance of completion of the work, the performance bond will be released to the Surety in accordance with the guarantee and warranty provisions of the contract. No subcontractors performed services pursuant to this contract; therefore, there is no payment bond associated with this contract.

FINANCING:

Funding for the release of retention of 5% of the total contract cost is the final payment due to Contractor. Funds are budgeted within the Capital Improvement Projects budget unit (10401060)/(5691) Government Center Roofing. Non-General Fund (Special Revenue Fund: 55870000 COP – Certificates of Participation).

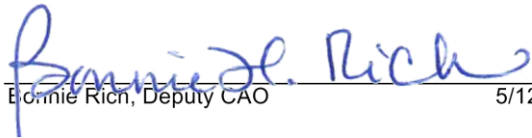
Authorize Chair to execute Notice of Completion
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An updated spreadsheet of total project costs through close-out is attached.

ALTERNATIVES:

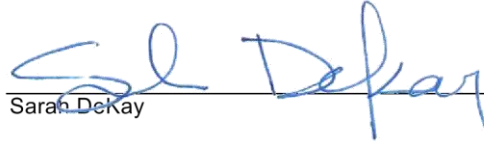
The Board could choose not to approve this matter; however, staff does not recommend this as public contract code requires the release of all payments due to contractor(s) within 60 days of the work being completed.

APPROVED BY:



Bonnie Rich, Deputy CAO

5/12/2019



Sarah DeKay

5/17/2019



Albert Alt, County Administrative Officer

5/17/2019



Diane Severud, Deputy Clerk of the Board of Supervisors

5/20/2019