



CALAVERAS COUNTY BOARD OF SUPERVISORS AGENDA SUBMITTAL

Short Name/Subject Approve Designation of Applicant's Agent for Non-State Agencies	Board Meeting Date June 25, 2019	Agenda Number 24
Dept: Administrative Office Contact: Albert Alt Phone: 209/754-6025	Supervisory District Number	Consent Agenda
Published Notice Required? No Public Hearing Required? No		Estimated Time:
Type of Document? Action Item PowerPoint Presentation Included? No Budget Transfer Included (Must be signed by Auditor)? No Complete Agreement Required? No Position Allocation Change? No		

RECOMMENDATION:

Approve a revised designation of Applicant's Agent for Non-State Agencies (Cal OES 130 Form), designating the County Administrative Officer, Assistant County Administrative Officer and the Director of Emergency Services as authorized agents.

DISCUSSION/SUMMARY:

CalOES requires an updated Form 130 to designate authorized agents to submit, modify, and close out claims against state and federal grants related to declared emergencies for a period of 3 (three) years. On October, 2017 the Board approved the Form 130 designating the Administrative Officer, Assistant Administrative Officer and the Director of Emergency Services. With the position of the Director of Emergency Services vacant and the reorganization of the Administrative Office, the Administrative Officer and Auditor Controller recommend the Administrative Officer, Auditor Controller and Public Works Director be designated as authorized agents.

FINANCING:

There is no direct fiscal impact, but this change does protect the county by ensuring that all purchasing, budgeting, claiming, and reporting is being coordinated.

ALTERNATIVES:

The Board could choose not to revise the Form 130. However, it is not the recommendation of the County Administrative Officer or Auditor-Controller

OTHER AGENCY INVOLVEMENT:

Auditor Controller

APPROVED BY:

Approve Designation of Applicant's Agent for Non-State Agencies
June 25, 2019



Albert Alt, County Administrative Officer

6/18/2019



Diane Severud, Deputy Clerk of the Board of Supervisors

6/18/2019



Megan Stedfeld, County Counsel

6/19/2019



Albert Alt, County Administrative Officer

6/21/2019