



CALAVERAS COUNTY BOARD OF SUPERVISORS AGENDA SUBMITTAL

Short Name/Subject Changes to the Position Control List for Reclassifications FY 2019/20	Board Meeting Date June 25, 2019	Agenda Number 29
Dept: Administrative Office Div: Human Resources Contact: Judy Hawkins Phone: 209-754-6772	Supervisory District Number Countywide	Consent Agenda
Published Notice Required? No Public Hearing Required? No		Estimated Time: 0
Type of Document? Resolution PowerPoint Presentation Included? No Budget Transfer Included (Must be signed by Auditor)? No Complete Agreement Required? No Position Allocation Change? No		

RECOMMENDATION:

Adopt a Resolution authorizing changes to the Position Control List for specific department reclassifications and job description updates for Fiscal Year 2019/20 effective July 6, 2019.

DISCUSSION/SUMMARY:

The Board of Supervisors were presented with the fiscal year 2019/20 recommended budget June 11, 2019. As part of the preparation for budget many of the departments reviewed and updated job descriptions, reclassified positions or reorganized departments/divisions. The Human Resources Department is bringing before the board those changes as many of these were reflected in the individual department budget memos.

The changes are as follows:

HEALTH AND HUMAN SERVICES AGENCY

The Substance Abuse Division of the Health and Human Services Agency is changing the title of Supervising Alcohol Substance Abuse Counselor to Supervising Substance Use Disorder Counselor. This is a title only change.

INTEGRATED WASTE MANAGEMENT

The Deputy CAO/Integrated Waste Management in coordination with Human Resources has updated the job descriptions for Integrated Waste to reflect the separation from Public Works.

PUBLIC WORKS DEPARTMENT

Public Works Roads & Bridges Division has updated and combined the Road Maintenance Worker Series taking it from a I/II and separate III series to a I/II/III combination.

Public Works has moved the division of Equipment Service Center to Roads & Bridges. Positions within the Equipment Service Center will be given an updated PCN to reflect this change.

FINANCING:

All of the positions that are being changed are updates to job descriptions or a PCN change and does not have an impact on compensation. Some of the personnel actions have been

addressed as part of the Department Memos within the FY 2019/20 Recommended Budget.

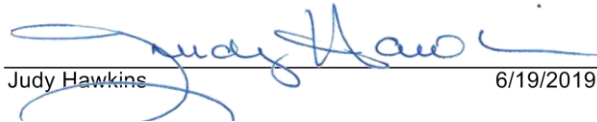
ALTERNATIVES:

The Board could elect not to approve the position control list adjustments. This alternative is not recommended since the changes are updates and not changes to the FY budget.

OTHER AGENCY INVOLVEMENT:

County Administrative Office, Board of Supervisors

APPROVED BY:


Judy Hawkins 6/19/2019


Diane Severud, Deputy Clerk of the Board of Supervisors 6/19/2019


Greg Wayland, Deputy County Counsel 6/19/2019


Albert Alt, County Administrative Officer 6/21/2019

BOARD OF SUPERVISORS, COUNTY OF CALAVERAS
STATE OF CALIFORNIA
June 25, 2019

**Resolution
No. (ID # 4639)**

**AUTHORIZE CHANGES TO THE POSITION CONTROL
LIST FOR SPECIFIC RECLASSIFICATION'S AND JOB
DESCRIPTION CHANGES FOR FISCAL YEAR 2019/20
EFFECTIVE JULY 6, 2019**

WHEREAS, the Board of Supervisors, County of Calaveras, has approved certain reclassifications and job descriptions effective July 6, 2019; and

NOW THEREFORE BE IT RESOLVED, that the Board of Supervisors, County of Calaveras, hereby approves the following changes to the Position Control List effective July 6, 2019.

RECLASSIFICATION/RESTRUCTURE FROM:

Department	POS #	Position Title	Range	FTE	Unit	Salary
PW ROADS	81-14	Permit Technician I/II/III	7102/7791 /7792	1.0	7	(I)\$16.23-\$19.76 (II)\$19.02-\$23.11 (III)\$22.22-\$27.01
PW ROADS	81-24	Road Maintenance Worker III	7300	1.0	7	\$19.65-\$23.88
PW ROADS	81-26	Road Maintenance Worker I/II	7105/7205	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43
PW ROADS	81-27	Road Maintenance Worker III	7300	1.0	7	\$19.65-\$23.88
PW ROADS	81-28	Road Maintenance Worker I/II	7105/7205	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43
PW ROADS	81-29	Road Maintenance Worker III	7300	1.0	7	\$19.65-\$23.88
PW ROADS	81-30	Road Maintenance Worker I/II	7105/7205	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43
PW ROADS	81-31	Road Maintenance Worker III	7300	1.0	7	\$19.65-\$23.88
PW ROADS	81-32	Road Maintenance Worker III	7300	1.0	7	\$19.65-\$23.88
PW ROADS	81-33	Road Maintenance Worker I/II	7105/7205	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43
PW ROADS	81-35	Road Maintenance Worker I/II	7105/7205	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43
PW ROADS	81-37	Road Maintenance Worker I/II	7105/7205	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43
PW ROADS	81-41	Road Maintenance Worker I/II	7105/7205	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43
PW ROADS	81-43	Road Maintenance Worker III	7300	1.0	7	\$19.65-\$23.88

PW ROADS	81-57	Road Maintenance Worker I/II	7105/7205	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43
PW ROADS	81-59	Road Maintenance Worker I/II	7105/7205	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43
PW ROADS	81-65	Road Maintenance Worker I/II	7105/7205	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43
PW ROADS	81-81	Road Maintenance Worker I/II	7105/7205	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43
PW ROADS	81-82	Road Maintenance Worker I/II	7105/7205	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43
PW ROADS	81-83	Road Maintenance Worker I/II	7105/7205	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43
PW ROADS	81-84	Road Maintenance Worker I/II	7105/7205	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43
PW ROADS	81-85	Road Maintenance Worker I/II	7105/7205	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43
PW ROADS	81-86	Road Maintenance Worker I/II	7105/7205	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43
PW ROADS	81-87	Road Maintenance Worker I/II	7105/7205	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43
PW ROADS	81-92	Public Works Analyst I/II	7786/7787	1.0	7	(I)\$26.66-\$32.42 (II)\$30.65-\$37.28
PW ESC	95-16	Equipment Svc Ctr Superintendent	497	1.0	4M	31.15-\$37.85
PW ESC	95-19	Mechanic's Helper	7241	1.0	7	\$18.38-\$22.37
PW ESC	95-50	Administrative Services Officer I/II	7783/7785	0.50	7	(I)\$19.59-\$23.85 (II)\$22.53-\$27.41
PW ESC	95-74	Mechanic I/II/III	7355/7357 /7359	1.0	7	(I)\$20.67-\$25.14 (II)\$21.70-\$26.37 (III)\$22.79-\$27.70
PW ESC	95-77	Mechanic I/II/III	7355/7357 /7359	1.0	7	(I)\$20.67-\$25.14 (II)\$21.70-\$26.37 (III)\$22.79-\$27.70
PW ESC	95-79	Mechanic I/II/III	7355/7357 /7359	1.0	7	(I)\$20.67-\$25.14 (II)\$21.70-\$26.37 (III)\$22.79-\$27.70
PW ESC	95-88	Mechanic I/II/III	7355/7357 /7359	1.0	7	(I)\$20.67-\$25.14 (II)\$21.70-\$26.37 (III)\$22.79-\$27.70

PW ESC	95-89	Mechanic I/II/III	7355/7357 /7359	1.0	7	(I)\$20.67-\$25.14 (II)\$21.70-\$26.37 (III)\$22.79-\$27.70
ADMIN IWM	96-02	Equipment Operator/HAZ	7301 / 7343	1.0	7	\$19.65-\$23.88 (HAZ) \$20.60-\$25.05
ADMIN IWM	96-03	Road Maintenance Worker I/II HAZ	7105/7150 /7205/7205	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43 (I)Haz \$16.41-\$19.93 (II)Haz \$18.50-\$22.48
ADMIN IWM	96-05	Road Maintenance Worker I/II HAZ	7105/7150 /7205/7205	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43 (I)Haz \$16.41-\$19.93 (II)Haz \$18.50-\$22.48
ADMIN IWM	96-07	Operations Supervisor	530/534	1.0	5S	\$28.53-\$34.67 (HAZ)\$30.71-\$37.33
ADMIN IWM	96-08	Operations Foreman	7755/7445	1.0	7	\$21.86-\$26.57 (HAZ)\$22.93-\$27.91
ADMIN IWM	96-10	Equipment Operator/HAZ	7301 / 7343	1.0	7	\$19.65-\$23.88 (HAZ) \$20.60-\$25.05
ADMIN IWM	96-16	Road Maintenance Worker I/II HAZ	7105/7150 /7205/7205	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43 (I)Haz \$16.41-\$19.93 (II)Haz \$18.50-\$22.48
ADMIN IWM	96-17	Road Maintenance Worker I/II HAZ	7105/7150 /7205/7205	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43 (I)Haz \$16.41-\$19.93 (II)Haz \$18.50-\$22.48

ADMIN IWM	96-18	Road Maintenance Worker I/II HAZ	7105/7150 /7205/7205	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43 (I)Haz \$16.41-\$19.93 (II)Haz \$18.50-\$22.48
ADMIN IWM	96-19	Road Maintenance Worker I/II HAZ	7105/7150 /7205/7205	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43 (I)Haz \$16.41-\$19.93 (II)Haz \$18.50-\$22.48
ADMIN IWM	96-20	Operations Foreman	7755/7445	1.0	7	\$21.86-\$26.57 (HAZ)\$22.93-\$27.91
ADMIN IWM	96-24	Road Maintenance Worker I/II HAZ	7105/7150 /7205/7205	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43 (I)Haz \$16.41-\$19.93 (II)Haz \$18.50-\$22.48
ADMIN IWM	96-27	Road Maintenance Worker I/II HAZ	7105/7150 /7205/7205	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43 (I)Haz \$16.41-\$19.93 (II)Haz \$18.50-\$22.48
ADMIN IWM	96-28	Road Maintenance Worker I/II HAZ	7105/7150 /7205/7205	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43 (I)Haz \$16.41-\$19.93 (II)Haz \$18.50-\$22.48
ADMIN IWM	96-13	Household Hazardous Waste Tech	7344	1.0	7	\$20.60-\$25.05
HHS SAP	64-08	Supervising Alc Sub Abuse Counselor	482	1.0	4M	\$22.89-\$27.82

RECLASSIFICATION/RESTRUCTURE TO:

Department	POS #	Position Title	Range	FTE	Unit	Salary

PW ADMIN	82-27	Permit Technician I/II/III	7102/7791 /7792	1.0	7	(I)\$16.23-\$19.76 (II)\$19.02-\$23.11 (III)\$22.22-\$27.01
PW ROADS	81-24	Road Maintenance Worker I/II/III	7105/7205 /7300	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43 (III)\$19.65-\$23.88
PW ROADS	81-26	Road Maintenance Worker I/II/III	7105/7205 /7300	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43 (III)\$19.65-\$23.88
PW ROADS	81-27	Road Maintenance Worker I/II/III	7105/7205 /7300	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43 (III)\$19.65-\$23.88
PW ROADS	81-28	Road Maintenance Worker I/II/III	7105/7205 /7300	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43 (III)\$19.65-\$23.88
PW ROADS	81-29	Road Maintenance Worker I/II/III	7105/7205 /7300	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43 (III)\$19.65-\$23.88
PW ROADS	81-30	Road Maintenance Worker I/II/III	7105/7205 /7300	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43 (III)\$19.65-\$23.88
PW ROADS	81-31	Road Maintenance Worker I/II/III	7105/7205 /7300	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43 (III)\$19.65-\$23.88
PW ROADS	81-32	Road Maintenance Worker I/II/III	7105/7205 /7300	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43 (III)\$19.65-\$23.88
PW ROADS	81-33	Road Maintenance Worker I/II/III	7105/7205 /7300	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43 (III)\$19.65-\$23.88
PW ROADS	81-35	Road Maintenance Worker I/II/III	7105/7205 /7300	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43 (III)\$19.65-\$23.88

PW ROADS	81-37	Road Maintenance Worker I/II/III	7105/7205 /7300	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43 (III)\$19.65-\$23.88
PW ROADS	81-41	Road Maintenance Worker I/II/III	7105/7205 /7300	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43 (III)\$19.65-\$23.88
PW ROADS	81-43	Road Maintenance Worker I/II/III	7105/7205 /7300	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43 (III)\$19.65-\$23.88
PW ROADS	81-57	Road Maintenance Worker I/II/III	7105/7205 /7300	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43 (III)\$19.65-\$23.88
PW ROADS	81-59	Road Maintenance Worker I/II/III	7105/7205 /7300	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43 (III)\$19.65-\$23.88
PW ROADS	81-65	Road Maintenance Worker I/II/III	7105/7205 /7300	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43 (III)\$19.65-\$23.88
PW ROADS	81-81	Road Maintenance Worker I/II/III	7105/7205 /7300	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43 (III)\$19.65-\$23.88
PW ROADS	81-82	Road Maintenance Worker I/II/III	7105/7205 /7300	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43 (III)\$19.65-\$23.88
PW ROADS	81-83	Road Maintenance Worker I/II/III	7105/7205 /7300	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43 (III)\$19.65-\$23.88
PW ROADS	81-84	Road Maintenance Worker I/II/III	7105/7205 /7300	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43 (III)\$19.65-\$23.88
PW ROADS	81-85	Road Maintenance Worker I/II/III	7105/7205 /7300	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43 (III)\$19.65-\$23.88

PW ROADS	81-86	Road Maintenance Worker I/II/III	7105/7205 /7300	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43 (III)\$19.65-\$23.88
PW ROADS	81-87	Road Maintenance Worker I/II/III	7105/7205 /7300	1.0	7	(I)\$15.60-\$18.96 (II)\$17.63-\$21.43 (III)\$19.65-\$23.88
PW ADMIN	82-03	Public Works Analyst I/II	7786/7787	1.0	7	(I)\$26.66-\$32.42 (I)\$30.65-\$37.28
PW ROADS	81-11	Equipment Svc Ctr Superintendent	497	1.0	4M	31.15-\$37.85
PW ROADS	81-40	Mechanic's Helper	7241	1.0	7	\$18.38-\$22.37
PW ROADS	81-06	Administrative Services Officer I/II	7786/7785	0.50	7	(I)\$19.59-\$23.85 (II)\$22.53-\$27.41
PW ROADS	81-42	Mechanic I/II/III	7355/7357 /7359	1.0	7	(I)\$20.67-\$25.14 (II)\$21.70-\$26.37 (III)\$22.79-\$27.70
PW ROADS	81-44	Mechanic I/II/III	7355/7357 /7359	1.0	7	(I)\$20.67-\$25.14 (II)\$21.70-\$26.37 (III)\$22.79-\$27.70
PW ROADS	81-46	Mechanic I/II/III	7355/7357 /7359	1.0	7	(I)\$20.67-\$25.14 (II)\$21.70-\$26.37 (III)\$22.79-\$27.70
PW ROADS	81-47	Mechanic I/II/III	7355/7357 /7359	1.0	7	(I)\$20.67-\$25.14 (II)\$21.70-\$26.37 (III)\$22.79-\$27.70
PW ROADS	81-48	Mechanic I/II/III	7355/7357 /7359	1.0	7	(I)\$20.67-\$25.14 (II)\$21.70-\$26.37 (III)\$22.79-\$27.70
ADMIN IWM	96-02	Integrated Waste Equip Operator	7301 / 7343	1.0	7	\$20.60-\$25.05
ADMIN IWM	96-03	Integrated Waste Worker I/II	7150/7243	1.0	7	(I)\$16.41-\$19.93 (II)\$18.50-\$22.48
ADMIN IWM	96-05	Integrated Waste Worker I/II	7150/7243	1.0	7	(I)\$16.41-\$19.93 (II)\$18.50-\$22.48
ADMIN IWM	96-07	Integrated Waste Operations Supervisor	530/534	1.0	5S	\$30.71-\$37.33

ADMIN IWM	96-08	Integrated Waste Operations Foreman	7755/7445	1.0	7	\$22.93-\$27.91
ADMIN IWM	96-10	Integrated Waste Equip Operator/HAZ	7301 / 7343	1.0	7	\$20.60-\$25.05
ADMIN IWM	96-16	Integrated Waste Worker I/II	7150/7243	1.0	7	(I)\$16.41-\$19.93 (II)\$18.50-\$22.48
ADMIN IWM	96-17	Integrated Waste Worker I/II	7150/7243	1.0	7	(I)\$16.41-\$19.93 (II)\$18.50-\$22.48
ADMIN IWM	96-18	Integrated Waste Worker I/II	7150/7243	1.0	7	(I)\$16.41-\$19.93 (II)\$18.50-\$22.48
ADMIN IWM	96-19	Integrated Waste Worker I/II	7150/7243	1.0	7	(I)\$16.41-\$19.93 (II)\$18.50-\$22.48
ADMIN IWM	96-20	Integrated Waste Operations Foreman	7755/7445	1.0	7	\$22.93-\$27.91
ADMIN IWM	96-24	Integrated Waste Worker I/II	7150/7243	1.0	7	(I)\$16.41-\$19.93 (II)\$18.50-\$22.48
ADMIN IWM	96-27	Integrated Waste Worker I/II	7150/7243	1.0	7	(I)\$16.41-\$19.93 (II)\$18.50-\$22.48
ADMIN IWM	96-28	Integrated Waste Worker I/II	7150/7243	1.0	7	(I)\$16.41-\$19.93 (II)\$18.50-\$22.48
ADMIN IWM	96-13	Integrated Waste Household Hazardous Waste Technician	7344	1.0	7	\$20.60-\$25.05
HHSA SAP	64-08	Supervising Substance Use Disorder Counselor	482	1.0	4M	\$22.89-\$27.82

Chair

ATTEST

Rebecca Turner, Ex-Officio Clerk
of the Board of Supervisors, County of Calaveras

Deputy Clerk