



CALAVERAS COUNTY BOARD OF SUPERVISORS AGENDA SUBMITTAL

Short Name/Subject 2019 Amendment to Extend Swanson Services Commissary Contract	Board Meeting Date July 23, 2019	Agenda Number 8
Dept: Sheriff Contact: Rick DiBasilio Phone: 209/754-6500	Supervisory District Number Countywide	Consent Agenda
Published Notice Required? No Public Hearing Required? No		Estimated Time: 0 Minutes
Type of Document? Action Item PowerPoint Presentation Included? No Budget Transfer Included (Must be signed by Auditor)? No Complete Agreement Required? No Position Allocation Change? No		

RECOMMENDATION:

Approve and authorize the Board Chair to execute Amendment to Swanson Services Corporation Commissary Service Contract, Cobra Smartcard Service Agreement, Cobra Combo Booking Cashier Agreement, Cobra Combo Cashier Service Agreement, Cobra Banker Software Contract Addendum, Cobra Telelink Service Agreement and Cobra Phone-In- Service Agreement, a commission revenue contract for commissary services at Jail, through June 30, 2020.

DISCUSSION/SUMMARY:

The Sheriff requests the Board approve a contract extension with Swanson Services Corporation for a period of one (1) year from July 1, 2019 through June 30, 2020 because the aggregate total of commission revenue received during the entire term of the existing agreement exceeds the authority of the Purchase Agent; therefore, Board approval is required. The Inmate Welfare Fund generated approximately \$45,981 in revenue during the 2018-19 fiscal year.

Swanson Services Corporation has been competently providing commissary services to the jail inmates for more than 20 years. Swanson Services Corporation provides certain hardware and software associated with and in support of the commissary services, inmate banking, and debit card system. In performing commissary services, Swanson is responsible for State and Local sales tax collections and payments, credit issuance to inmates, commissary inventory management, and commissary pricing maintenance.

FINANCING:

There is no impact to the General Fund. This is a revenue generating contract for the Inmate Welfare Fund 54200000, Object Code 4712-Other Revenue. All commissions on the sale of goods directly benefit the inmates.

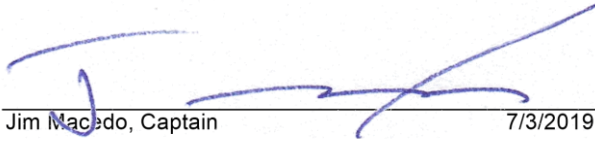
ALTERNATIVES:

The Board could choose not to approve a contract extension with Swanson Services Corporation for a period of one (1) year for inmate commissary services however this is not recommended. The continuation of commissary services to the inmates is required by the

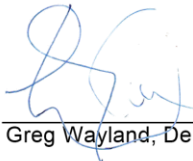
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County and recommended by the Grand Jury. The alternative would be for the General Fund to pay additional Jail staff time to perform all the services provided by Swanson Services Corporation.

APPROVED BY:


Jim Macedo, Captain 7/3/2019


Diane Severud, Deputy Clerk of the Board of Supervisors 7/5/2019


Greg Wayland, Deputy County Counsel 7/11/2019


Albert Alt, County Administrative Officer 7/13/2019