



CALAVERAS COUNTY BOARD OF SUPERVISORS AGENDA SUBMITTAL

Short Name/Subject Employment of Family Members	Board Meeting Date July 23, 2019	Agenda Number 15
Dept: Administrative Office Div: Human Resources Contact: Judy Hawkins Phone: 209-754-6772	Supervisorial District Number	Consent Agenda
Published Notice Required? No Public Hearing Required? No		Estimated Time: 0 Minutes
Type of Document? Action Item PowerPoint Presentation Included? No Budget Transfer Included (Must be signed by Auditor)? No Complete Agreement Required? No Position Allocation Change? No		

RECOMMENDATION:

Approve appointment of a candidate in Information Technology under County Code Section 2.64.645 -Employment of Family Member.

DISCUSSION/SUMMARY:

Calaveras County Personnel Ordinance 2.64.645 – Employment of Family Members, states “*No more than one member of an immediate family may be employed in any one department in the county except as an emergency appointment or as otherwise approved by the board of supervisors.*”

The Director of Human Resources & Risk Management at the request of the Director of Information Technology/Chief Information Officer is asking for the Board of Supervisors to approve two family members to be employed within the same department, Information Technology. The Human Resources Director has closely reviewed the requirements of Personnel Code 2.64.645 and has made sure that the requirements for the Board to approve the employment of the two family members within the same department have been met and are as follows:

1. Every effort was made to recruit for the position of IT Support Technician, in which the family member is being employed.
2. The candidate for the position in IT has been verified as the most qualified on the current eligibility list for the position.
3. The candidate will not be under the direct supervision of the immediate family member.
4. The two family members will have a separation of duties due to different areas of responsibility and assignments.

FINANCING:

There is not an additional fiscal impact since this position is already budgeted.

ALTERNATIVES:

The Board could choose not to approve this appointment, but this action is not recommended since this position has proven to be hard to fill. The candidate has been filling the position as an extra hire and has proven himself to have the knowledge, skills and abilities to successfully fulfill

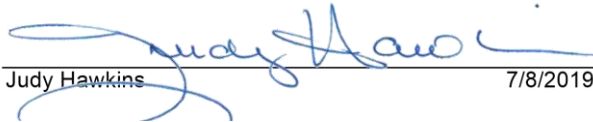
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the duties of the position.

OTHER AGENCY INVOLVEMENT:

Information Technology

APPROVED BY:



Judy Hawkins

7/8/2019



Megan Stedfeld, County Counsel

7/10/2019



Diane Severud, Deputy Clerk of the Board of Supervisors

7/11/2019



Albert Alt, County Administrative Officer

7/13/2019