



## CALAVERAS COUNTY BOARD OF SUPERVISORS AGENDA SUBMITTAL

<b>Short Name/Subject</b> Refund for Griffith 2019-008 TPM	<b>Board Meeting Date</b> August 13, 2019	<b>Agenda Number</b> <b>14</b>
<b>Dept:</b> Planning <b>Contact:</b> Peter Maurer <b>Phone:</b> (209) 754-6394	<b>Supervisory District Number</b> District 1	Consent Agenda
<b>Published Notice Required?</b> No <b>Public Hearing Required?</b> No		<b>Estimated Time:</b> 0 Minutes
<b>Type of Document?</b> Action Item <b>PowerPoint Presentation Included?</b> No <b>Budget Transfer Included (Must be signed by Auditor)?</b> No <b>Complete Agreement Required?</b> No <b>Position Allocation Change?</b> No		

### **RECOMMENDATION:**

Authorize the Planning Department to issue a partial refund of \$5,592.23 for 2019-008 Griffith Tentative Parcel Map for withdrawal of project pursuant to County Code Section 17.88.021(B).

### **DISCUSSION/SUMMARY:**

On February 14, 2019 an application for a tentative parcel map was submitted to the Planning Department by Kerry Griffith, along with the requisite permit fee, pursuant to County Code §17.88.020 (A).

On June 28, 2019 Ms. Griffith submitted a request to withdraw the application for the tentative parcel map and requested a partial refund for the unused portion of the application fee. Please see attached documents.

County Code 17.88.021(B) states:

B. Refund of Fees. At the time an application is deemed withdrawn, if fees submitted with the project application have not fully been used and/or exhausted in processing the application, any remaining fees shall be returned to the project applicant.

The permit fee paid by Ms. Griffith was \$6,914.00. Attached is a cost breakdown of the extent to which this fee has been exhausted through the processing of Ms. Griffith's permit application and how much is left over for a refund.

### **FINANCING:**

Approval of the attached Action will not affect the County General Fund. The refund amount will come from the application fee submitted by the applicant.

### **ALTERNATIVES:**

The County is required by law to refund the unused portion of the fee but may ensure that staff accurately calculated the cost breakdown.

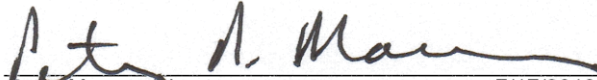
Refund for Griffith 2019-008 TPM  
August 13, 2019

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**OTHER AGENCY INVOLVEMENT:**

Public Works, Environmental Health, On-Site Sewage, County Fire

**APPROVED BY:**

  
Peter Maurer, Director 7/17/2019

  
Diane Severud, Deputy Clerk of the Board of Supervisors 7/18/2019

  
Julie Moss-Lewis, Deputy County Counsel 7/22/2019

  
Albert Alt, County Administrative Officer 7/23/2019