



CALAVERAS COUNTY BOARD OF SUPERVISORS AGENDA SUBMITTAL

Short Name/Subject Designation of Applicant's Agent Resolution for Non-State Agencies	Board Meeting Date August 13, 2019	Agenda Number 22
Dept: Administrative Office Contact: Albert Alt Phone: 209/754-6025	Supervisory District Number Countywide	Consent Agenda
Published Notice Required? No Public Hearing Required? No		Estimated Time: 0
Type of Document? Resolution PowerPoint Presentation Included? No Budget Transfer Included (Must be signed by Auditor)? No Complete Agreement Required? No Position Allocation Change? No		

RECOMMENDATION:

Adopt a Resolution designating the County Administrative Officer, Director of Emergency Services, and the Auditor-Controller as the County's Authorized Agent(s) for Non-State Agencies (CalOES 130 Form) for purposes of closing out claims for federal and state grant funding.

DISCUSSION/SUMMARY:

CalOES requires form CalOES 130 (Form 130) to designate Authorized Agents to submit, modify, and close out claims against state and federal grants related to declared emergencies. A new Form 130 is required if any of the named Authorized Agents are replaced or authorized position titles change. It is recommended that the *title* of each Authorized Agent be listed, which will allow the document to remain valid for three (3) years if an Authorized Agent leaves the position and is replaced by another individual in the same title. It is recommended that the County Administrative Officer, Director of Emergency Services and the Auditor-Controller be designated as Authorized Agents.

The attached resolution is one of the required steps to ensure that the County will be reimbursed for funds expended. The resolution is also effective for future disasters up to three (3) years following the date of Board of Supervisors approval.

FINANCING:

There is no direct fiscal impact to this item.

ALTERNATIVES:

The Board could choose not to revise the Form 130. However, this alternative is not recommended as the County must have Authorized Agents who may submit, modify, and close out claims against state and federal grants related to declared emergencies.

OTHER AGENCY INVOLVEMENT:

Governor's Office of Emergency Services, Auditor-Controller

APPROVED BY:



Albert Alt, County Administrative Officer

8/2/2019



Christa Vo Latta, Deputy CAS

8/2/2019



Julie Moss-Lewis, Deputy County Counsel

8/5/2019



Diane Severud, Deputy Clerk of the Board of Supervisors

8/6/2019

BOARD OF SUPERVISORS, COUNTY OF CALAVERAS
STATE OF CALIFORNIA
August 13, 2019

Resolution
No. (ID # 4711)

**RESOLUTION DESIGNATING THE APPLICANT'S
AUTHORIZED AGENTS FOR NON-STATE AGENCIES FOR
PURPOSES OF CAL-OES 130 (FORM 130)**

WHEREAS, County of Calaveras through the Office of Emergency Services receives grant funding provided by the Federal Emergency Management Agency and the Governor's Office of Emergency Services; and,

WHEREAS, the State of California, Governor's Office of Emergency Services requires the designation of authorized agents to execute documents; and,

WHEREAS, applications, reports and reimbursement claims sent to the State of California for program reimbursement may be signed by other individuals holding designated position titles as listed below; and,

WHEREAS, it is recommended that the County Administrative Officer, Director of Emergency Services and Auditor-Controller be designated and duly authorized to engage with the Federal Emergency Management Agency and the Governor's Office of Emergency Services; and,

WHEREAS, the California Governor's Office of Emergency Services application includes CalOES Form 130 "Designation of Applicant's Agent Resolution for Non-State Agencies." This form designates by title County staff that can act as the County's Authorized Agents on behalf of the County of Calaveras; and,

WHEREAS, this is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors, County of Calaveras that the CalOES Form 130 "Designation of Applicant's Agent Resolution for Non-State Agencies" be filed with the California Governor's Office of Emergency Services in which the County Administrative Officer, Director of Emergency Services and the Auditor-Controller are hereby designated and duly authorized to execute documents to be submitted to the California Governor's Office of Emergency Services for and on behalf of the County of Calaveras, a public entity established under the laws of the State of California; and,

BE IT FURTHER RESOLVED, the Board of Supervisors, County of Calaveras, State of California do hereby designate and duly authorize individuals holding the position titles of County Administrative Officer, Director of Emergency Services and Auditor-Controller as authorized agents to execute any actions necessary to submit, modify, and close out claims against State and Federal grants related to declared emergencies for a period of three (3) years.

Chair

ATTEST

Rebecca Turner, Ex-Officio Clerk
of the Board of Supervisors, County of Calaveras

Deputy Clerk