

DEPUTY SHERIFF CORPORAL

County of Calaveras

Range: 960 DSA (Non-Exempt)

DEFINITION:

Under general supervision, leads, oversees, and participates in performing a wide variety of peace officer duties involving the prevention of crime, the protection of life and property, and the enforcement of federal, state, and local laws and ordinances; trains deputies in the Field Training Program; conducts criminal investigations and participates in the preparation of case reports; testifies in court; serves in specialized departmental roles as assigned; provides information and assistance to the public; supervises shift in the absence of the Sergeant; receives general supervision from assigned Sheriff's Sergeant; exercises technical and functional direction over; provides training to lower-level staff and performs related work as assigned.

DISTINGUISHING CHARACTERISTICS:

This is the lead-level in the Deputy Sheriff class series that provides training and technical and functional direction to assigned staff on an on-going, day-to-day basis. The performance of the duties requires additional training on law enforcement operations, procedures, and processes, as well as County and legal standards, practices, policies, and procedures. Responsibilities include performing diverse, specialized, and complex work involving significant accountability and decision-making responsibility. This class is distinguished from the Sheriff's Sergeant in that the latter is the full supervisory-level class in the series responsible for organizing, assigning, supervising, and reviewing the work of assigned staff.

This classification functions as peace officers within the authority and limits of California Penal Code Sections 830.1(a) and 832.

EXAMPLES OF DUTIES:

- Patrols assigned areas and answers calls for protection of life and property.
- Conducts investigations.
- Interrogates witnesses.
- Gathers evidence and takes statements in connection with suspected criminal activities.
- Substantiates finding of fact in court.
- Serves warrants, civil documents, and makes arrests.
- Serves as bailiff of the courts.
- Assists and cooperates with other law enforcement agencies in investigations and arrests.
- Keeps firearms and other equipment in good working condition.
- Prepares detailed reports of all activities.
- Performs and leads employee training for other county employees on an as needed basis.
- Reviews and approves reports as needed.

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- Serves as the officer in charge and conducts briefings in the absence of the supervising sergeant.

MINIMUM QUALIFICATIONS:

Knowledge of:

Principles and practices of law enforcement, criminal investigations; rules and regulations of the Sheriff's Department; terminology used in law enforcement, crime prevention and investigation; laws of arrest and rules of evidence pertaining to search and seizure; principles and practices in conducting interviews and interrogations effectively; court procedures and operations; laws applicable to the apprehension and treatment of juveniles; techniques for dealing with a variety of people under hostile and emergency situations; care and operations of small firearms and other law enforcement equipment.

Ability to:

Train in all areas of law enforcement, especially as it relates to training new deputy sheriffs who have recently graduated from the police academy; establish and maintain a high spirit of cooperation within the Sheriff's Department; plan, schedule, assign and oversee activities of assigned deputies; inspect the work of others and maintain established quality control standards; cooperate with and assist the public in developing strategies to solve problems within their communities; supervise with good leadership qualities.

Training, Education and Experience:

Equivalent to graduation from high school and possession of a valid basic POST certificate and two years of law enforcement experience as a member of the Calaveras County Sheriff's Department.

SPECIAL REQUIREMENTS:

Selection to the rank of Corporal will be in accordance with the promotional process as outlined in the Calaveras County Personnel Ordinance, 2.64.220 through 2.64.245.

Possession of an appropriate California driver's license issued by the State Department of Motor Vehicles maybe required;

PHYSICAL DEMANDS AND WORKING CONDITIONS:

Frequently stand, walk and climb stairs and ladders; sit for extended periods in one position; walk on sloped, slippery and/or uneven surfaces; ability to stoop, kneel, or bend to pick up or move objects weighing over 100 pounds with help; crawl through various areas moving on hands and knees; physical ability to restrain prisoners; normal manual dexterity and eye-

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hand coordination; corrected hearing and vision to normal range, verbal communication; use of office equipment including computers, telephones, calculators, copiers, and FAX.

OTHER REQUIREMENTS:

This class description lists the major duties and requirements of the job and is not all-inclusive. Not all duties are necessarily performed by each incumbent. Incumbents may be expected to perform job-related duties other than those contained in the documents and may be required to have specific job-related knowledge and skills.

Established: September 2001

Revised: June, 2016 Preliminary Budget

Resolution: