



Board of Supervisors Item Request Form

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NOV 06 2017  
CALAVERAS COUNTY  
BOARD OF SUPERVISORS

Item Subject: HSS Advisory Committee Report Date Requested: 11-6-17

Contact Person: George Fry Contact email: Beechep Road Runner @ aol.com

Contact phone: (209) 743-6339 Sponsored by a Supervisor? \_\_\_\_\_

Requested Meeting Date: Before Dec 31 - year end report

Please note: Staff will need a minimum of three weeks lead time in order to review the request and schedule for a meeting. Submittal does not guarantee a specific date and more in depth items may require additional staff time.

Estimated Length of Time? 15 min

This is the amount of time for the entire discussion including public comment and Board discussion. Your presentation should take no more than 15 minutes.

Please provide a comprehensive explanation of the item (attach additional pages, if necessary).

Committee representative will update Governing Board (Calaveras County Board of Supervisors) on yearly accomplishments thru review of Committees Role, Duties & Responsibilities.

What is the recommended action? Governing Board to clarify expectations of Advisory Committee.

Is there any financial impact associated with this item? If so, please provide details.

Will you have a Power Point Presentation? yes 1 slide

The presenter needs to supply their own laptop. A projector and VGA cable that will be set up by the Clerk of the Board prior to the start of the meeting. If you have a Mac Book, you will need to supply your own Mac Book to VGA adapter. The following hard copies of the Power Point slides are required and should be duplexed:

- ✓ Eight (8) single slide per page sets (BOS members, CAO, County Counsel and Clerk of the Board)
- ✓ Twenty (20) multiple slides per page sets (Members of the Public)

Please return the completed form and supporting documents to:

Clerk of the Board of Supervisors  
891 Mountain Ranch Road  
San Andreas, CA 95249

OR Email to: BoardClerk@co.calaveras.ca.us

For Official Use Only:

Meeting Date: \_\_\_\_\_ Admin Approval: \_\_\_\_\_ Referred to Department: \_\_\_\_\_ Contact Notified: \_\_\_\_\_



## Calaveras Works and Human Services Agency

509 East St. Charles Street • San Andreas, CA 95249

Mary Sawicki, Director

Phone (209) 754-6576

Fax (209) 754-3293

### CALAVERAS COUNTY IHSS ADVISORY COMMITTEE

# Roles & Responsibilities of the Advisory Committee

## THE ROLE OF THE IHSS ADVISORY COMMITTEE

To serve in an advisory capacity regarding IHSS and the Public Authority to the County Board of Supervisors, the governing body of the Public Authority, IHSS contractors, and any administrative body in the county that is related to the delivery and administration of IHSS.

## THE RESPONSIBILITIES OF THE IHSS ADVISORY COMMITTEE

- Stay informed/educated on IHSS and Public Authority issues
- Provide Consumer and Provider input into IHSS and Public Authority
- Participate in outreach, educational and advocacy activities
- Provide a forum for Consumers and Providers of personal assistance services, advocates and other interested parties to participate in Public Authority policy and program development
- Review, advise and make recommendations to the Governing Board on pending legislation that may impact the IHSS program, Consumers, Providers, and/or Public Authorities
- Provide input on collective-bargaining issues