

## **NOTICE OF VACANCIES FOR CITIZEN BOARDS/COMMITTEES/COMMISSIONS**

**(revised 7/10/19)**

**NOTICE IS HEREBY GIVEN** that, due to unscheduled vacancies and expiration of terms, the Calaveras County Board of Supervisors encourages interested and qualified persons to apply for membership to the following County committees or commissions:

### **Air Pollution Control Hearing Board**

One vacancy for a term expiring 12/31/2021 - Attorney

One vacancy for a term expiring 12/31/2021 – General Public Member 1

One vacancy for a term expiring 12/31/2021 – General Public Member 2

Five members appointed by the Board of Supervisors: one attorney, one professional engineer, one of the medical profession (skilled, trained or interested in environmental medicine, community medicine or occupational/toxicologic medicine) or, if not available, a member of the general public and two public members. This board conducts hearings on applications for variances from the Rules & Regulations of the Air Pollution Control District; State of California Air Pollution Laws; takes action upon proposed compliance schedules; and hears appeals from actions taken by the Air Pollution Control Office.

### **Area 12 Agency on Aging Advisory Council**

One vacancy for a term expiring 12/31/2021 – Member 1

The functions of the Area 12 Agency on Aging (A12AA) Advisory Council are to 1) Serve as an advisory body to the A12AA Joint Powers Authority (JPA) Governing Board; 2) Act as an independent advocate for older persons by taking positions on matters pertaining to Federal, State, and local policies, programs, and any legislation affecting older persons; 3) Actively seek input from the local Commission on Aging, senior advocacy organizations, elected officials, and the general public for the purpose of advocating for, or making formal presentations on issues of concern to older persons; 4) Inform local senior advocates and organizations on specific legislation pending before local, state and federal governments; 5) Disseminate information of interest and concern to older persons; 6) Be actively involved in the development and implementation of the Area Plan; 7) Establish and conduct the process to elect the two Senior Legislators as directed by CSL; 8) Support Public Hearings on the Area Plan in their respective county; 9) As requested by the Executive Director, review all proposals between the A12AA and other service organizations prior to the signing of contracts; 10) Act to review and implement any part of the Area Plan when requested to do so by the JPA Board. The Advisory Council is comprised of members from the participating counties; however, the Calaveras County Board of Supervisors has authority to assign eight (8) representatives and one (1) Provider of Service from the county. All potential applicants must attend an Advisory Council meeting prior to submitting their application to their respective County. The County will send a copy of the application to the A12AA office, the Membership/Recruitment Committee will review the application and schedule an interview with the applicant. The Committee will then send a recommendation letter to the County stating if the applicant has met all the necessary requirements and can move on with the appointment process. Members and Providers who have been appointed shall have a term of four (4) years, will be reviewed and may be reappointed as necessary. Members of the Advisory Council are required to file a Statement of Economic Interest - Form 700.

Meetings are held once a month in February, April, June, August, October and December. Most meetings are held in Tuolumne County.

Affecting Legislation: The Area 12 Agency on Aging Advisory Council By-laws, and the Joint Powers Agreement between the counties of Amador, Calaveras, Tuolumne and Mariposa.

Term Limit: 4 year Terms, unlimited number of Terms.

### **Children and Families Commission – First 5**

One vacancy for a term expiring 12/31/2020 – Community-based Organization Representing Early Childhood Development (ECD)

To define and promote the First 5 Calaveras mission/vision; establish First 5 Calaveras organizational policies; make major decisions (i.e. adopt strategic plan, funds, allocations, etc.); provide public leadership and support for the goals, objectives and strategies of the commission; provide supervision and support to the Executive Director; and to provide leadership to make early childhood development a focal point for the community, rallying many diverse resources around a common agenda and strategic plan that benefits young children and families.

Meetings: Meets 8-12 times per year on the first Friday of each month, generally 9:00 – 11:00 AM, at the First 5 Calaveras office, 373 St. Charles Street, San Andreas, CA.

### **Copperopolis Cemetery District**

One vacancy for a term expiring 12/31/2021 – Member 1

One vacancy for a term expiring 12/31/2021 – Member 4

The purpose is to address the continuing need to provide for the respectful and cost-effective interment of human remains to meet the cultural, economic, religious, and social needs of California's diverse communities. Additional responsibilities include the maintenance of the cemetery.

Meets as needed.

### **Hardwood Advisory Committee**

One vacancy for a term expiring 12/31/2022 – Agricultural Advisory Committee Representative

One vacancy for a term expiring 12/31/2022 – Fish & Game Commission Representative

One vacancy for a term expiring 12/31/2022 – Woodcutter

The Committee shall evaluate the effectiveness and progress of educational programs on hardwood management and the effectiveness of the Calaveras County Oak Woodland Management Guidelines in sustaining oak woodlands within Calaveras County. The Committee shall make periodic reports and recommendations to the Board of Supervisors with regards to local oak woodlands management. Meets as needed.

### **IHSS Advisory Committee**

One vacancy for a term ending 12/31/2019 – Past/Present Consumer 5

One vacancy for a term ending 12/31/2019 – Past/Present Consumer 6

The Advisory Committee shall provide ongoing advice and recommendations regarding In-Home Supportive Services and the Public Authority to the Calaveras County Board of Supervisors, the Governing Body, and any administrative body in the county that is related to the delivery and administration of In-Home Supportive Services. Members of the Committee are required to file a Statement of Economic Interest upon appointment, annually and when leaving office.

The Committee meets on the last Monday of each month, from 10:00 am – 12:00 pm, at Mark Twain Hospital.

### **Law Library Board of Trustees**

One vacancy for a term expiring 12/31/2019 – BOS Designee

Attend meetings of the Board of Trustees, set policies and assist in the administration of the Calaveras County Law Library.

Meetings: Meets on the second Wednesday of each month in the Administrative Conference in Building A at Government Center.

### **Mental Health Board**

One vacancy for a term expiring 12/31/2020 – General Public Representative 3

One vacancy for a term expiring 12/31/2021 – General Public Representative 4

One vacancy for a term expiring 12/31/2020 – General Public Representative 5

One vacancy for a term expiring 12/31/2020 – General Public Representative 6

1) The local Mental Health Board shall review and evaluate the community's mental health needs, services, facilities and special problems. 2) Review any County agreements entered into pursuant to Section 5650. 3) Advise the Board of Supervisors and the local Mental Health Director as to any aspect of the local mental health program. 4) Review and approve procedures used to ensure citizen and professional involvement at all stages of the planning process as specified in Section 5651. 5) Submit an annual report to the Board of Supervisors and the Statewide Planning Council. 6) Make recommendations regarding the appointment of a local Director of Mental Health Services. 7) Review and make recommendations concerning applicants for the Board prior to approval by the Board of Supervisors.

Meetings: Meets on the first Tuesday of each month at the Behavioral Health Department Building.

### **Parks and Recreation Commission**

One vacancy for a term expiring 12/31/2019 – District 3 Representative

The Commission shall advise the Board of Supervisors and assist the County Administrative Office in the formation of policy, planning, development and operations of the County's park and recreation system.

The Commission shall hold regular meetings, open and public, with Calaveras County at a regularly established time and place, selected by a majority of the Commission. Special meetings may be held at such time and places as a majority of the members may agree. All official meetings shall require a quorum of four (4) members. Opportunity for public address shall be provided at each official meeting.

Meetings: Meets on the fourth Monday of each month at 6:00 PM.

### **Prevent Child Abuse Council**

One vacancy for a term expiring 12/31/2020

The Prevent Child Abuse Council Calaveras (PCAC) is accepting applications for council member appointments. PCAC is committed to preventing all forms of child abuse in Calaveras County through community partnerships, education, and events that value children, strengthen families and engage communities.

Potential members of PCAC are representatives of agencies, businesses, faith communities, and civic organizations or community volunteers committed to preventing child abuse and neglect in Calaveras County. They are interested in the well-being of children, and want to invest in their growth, self-esteem and safety. As such, potential members should want to be involved as decision-makers in the policy and practice of child abuse prevention strategies and be willing to commit appropriate time for conducting council duties.

Members are appointed by the Calaveras County Board of Supervisors and serve two-year terms beginning in January. Regular meetings are held every other month (odd months) on the fourth Thursday from 3 to 5 p.m. in San Andreas. Committee meetings and events are scheduled as necessary.

Applications can be picked up at the Board of Supervisors Clerk office or downloaded at [pcacalaveras.org](http://pcacalaveras.org) under the "Prevent Child Abuse" tab "Get Involved." For more information, contact Robin Davis at 754-6917 or email to [rdavis@co.calaveras.ca.us](mailto:rdavis@co.calaveras.ca.us).

The duties of the Council shall include, but are not limited to, the following: (1) Promoting public awareness of child abuse and neglect and the resources available for prevention, intervention and treatment through public forums and awareness campaigns. (2) Identifying and addressing gaps in services for child abuse and neglect situations through on-going needs assessment. The Council shall work with other county organizations to perform on-going needs assessment regarding the prevention of child

abuse and neglect in Calaveras County. (3) Identifying and/or coordinating the provision of training opportunities. (4) Promoting collaboration and countywide planning for the provision of child abuse and neglect prevention services to children and youth. (5) Develop and implement a strategic plan that addresses the prevention of child abuse and neglect in Calaveras County. (6) Support and promote the expansion of best practices in treatment services to victims of child abuse and neglect and their families in Calaveras County. (7) Review reports provided by staff to the council. (8) Complete fiscal report for In-Kind services.

Meetings: Meets on the fourth Thursday of every other month beginning July 2012, 3:00 – 5:00 p.m.

**Public, Educational and Governmental (PEG) Television Commission**

One vacancy for a term expiring 12/31/2022 – District 2 Representative

Issue Requests for Proposals (RFPs), evaluate proposals, make recommendations to the Board of Supervisors for expenditure of PEG funds and work on other related matters, as assigned by the Board of Supervisors.

Meetings: Meets quarterly, as needed at the San Andreas Library.

**Rail Road Flat Cemetery District**

One vacancy for a term expiring 12/31/2023 – Member 1

One vacancy for a term expiring 12/31/2022 – Member 3

One vacancy for a term expiring 12/31/2022 – Member 4

One vacancy for a term expiring 12/31/2023 – Member 5

The purpose is to address the continuing need to provide for the respectful and cost-effective interment of human remains to meet the cultural, economic, religious, and social needs of California's diverse communities. Additional responsibilities include the maintenance of the cemetery.

Meets as needed.

**Solid Waste Task Force**

One vacancy for a term expiring 12/31/2019 – Environmental Group Representative

One vacancy for a term expiring 12/31/2019 – Recycling Industry Representative

One vacancy for a term expiring 12/31/2019 – General Public Member 1

One vacancy for a term expiring 12/31/2019 – General Public Member 2

To act in an advisory capacity to the Board of Supervisors and to better improve communication and compliance with the California Waste Management Act of 1989.

No set meeting dates or times. Required to meet once every five (5) years, or as needed.

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To obtain information regarding committees or commissions, please contact the Clerk to the Board of Supervisors at 209-754-6370. Applications for membership must be obtained by calling 209/754-6370 or through the Calaveras County Clerk-Recorder's, Board of Supervisors Division, 891 Mtn. Ranch Rd, San Andreas, CA 95249 or you may apply on the County's website at <http://calaverascountyca.igm2.com/Citizens/Board> . Completed applications must be returned to the Clerk of the Board of Supervisors at the above address to be considered for appointment by the Board of Supervisors. If no applications are received by the advertised deadline or applications are withdrawn, do not meet requirements, are invalid, etc., the County will continue to accept applications beyond the deadline until the vacancy is filled.

/s/ Diane Severud  
Deputy Clerk of the Board of Supervisors,  
County of Calaveras, State of CA